



CHECKLIST - RENTAL PROPERTIES 2014

Please complete one checklist for each rental property you own

Name:

Property Address

RENTAL DETAILS

Attachment's

- 1. Was the property rented for the full 2013-14 financial year? YES / NO []
2. If the property was not rented for the full 2013-14 year, was it available to rent for the whole year? YES / NO []
3. Did you acquire the property during the 2013-14 financial year? YES / NO []
4. Did you sell the property during the 2013-14 financial year? YES / NO []

RENTAL INCOME

- 5. Did you engage a rental agent to manage your property? YES / NO []
6. Did you receive any reimbursements from tenants for any property costs? YES / NO []

RENTAL EXPENSES

- 7. Do you have any current loan/s for your property? YES / NO []
8. Did you buy any new assets for your property in 2013-14? YES / NO []
9. Did you perform any major repairs or make property improvements during 2013-14? YES / NO []
10. Provide copies of invoices/statements or details for any of the following rental expenses for 2013-14: Body Corporate Fees, Council Rates, Water Rates, Land Tax, Insurance, Cleaning, Gardening/Lawnmowing, General Repairs & Maintenance, Electricity/Gas, Advertising, Any other rental costs not covered above.

- 11. Other Information: Please provide details of any other information you would like to make us aware of. YES / NO []

Signature of Taxpayer:.....

Date:

Thank you for providing this information as it allows us to complete your Income Tax Return more efficiently.